



## **TTL Teen Shift Mentor Program TTLF Youth Mentor Job Description**

True To Life Foundation is a nonprofit community based organization that is committed to the administration and operation of youth and family programs that will empower Chicago communities. Our programs promote positive self-awareness through crisis intervention, education and restoration. True To Life Foundation is currently developing a mentoring program for inner city youth. True To Life Foundation Pilot Teen Mentoring Program allows teen boys and girls to indulge in social activities, participate in collaborative learning and learn how to cope with adversities within an atmosphere that is conducive to learning.

True To Life Foundation Teen Youth Mentor will be committed to supporting and guiding a young person for a period of one year. The mentor will also assist youth in developing and reaching their positive academic, career, and personal goals. All Youth and Family Services Mentors must have a positive attitude and passion in working with youth ages 13-15.

### **Mentor Duties/ Responsibilities**

- Responsible for meeting with the assigned mentee for the agreed-upon supervised timed (i.e. at least two meetings her month for at least 2 hours, monthly mentor trainings)
- Operate as an example/positive role model
- Work closely with agency staff through phone contact and group/ individual meetings
- Function as a resource and guide to the mentee
- Construct a positive relationship by planning and participating in activities together
- Strive for mutual respect
- Assist mentee in setting goals and work toward accomplishing them

### **Mentor Requirements/ Qualifications**

- Be at least 20 years old
- Pass a Background and Fingerprinting Check
- Be interested in working with young people
- Be willing to adhere to all program policies and procedures
- Be dependable
- Be willing to communicate regularly with program staff
- Be encouraging and supportive to mentee
- Have patience and flexibility
- Tolerant and respectful of individual and cultural differences

### **Time Commitment**

- Be willing to commit to at least one academic school year
- Communicate with mentee weekly
- Attend monthly mentor-mentee groups and events